

SAN DIEGO COUNTY
HONORARY DEPUTY SHERIFF'S ASSOCIATION

"Citizens For Law Enforcement At Its Best"



CONFIDENTIAL APPLICATION FOR APPOINTMENT



A SPECIAL MESSAGE FROM THE BOARD OF DIRECTORS

Thank you for inquiring about becoming an active member of the Honorary Deputy Sheriff's Association (HDSA).

Today, the Sheriff's Department is not just embarking on an unprecedented modernization and improvement program. It is renewing its partnership with the entire community by building trust and confidence once again.

And you can play a vital role in that effort.

Founded in 1974, the Honorary Deputy Sheriff's Association is a prestigious organization of business and community leaders and individuals dedicated to supporting law enforcement countywide. As a non-profit and non-political organization, the HDSA is unique as an ally of the Sheriff's Department and the county's nine police departments.

All its members are personally commissioned by the Sheriff, but the HDSA itself is governed by the membership and their duly elected Board of Directors. The by-laws set limits for membership at 1,000 as well as the conditions of membership, dues, and other matters.

While the HDSA operates much like service clubs such as Kiwanis or Rotary, it never loses sight of its primary mission. Important HDSA programs include: Law enforcement training activities, providing equipment and training facilities for law enforcement agencies throughout San Diego County, and awards a handgun certificate to the top shooter graduating from the San Diego Regional Law Enforcement Training Center.

The HDSA also constructed the Tactical Training Facility, a Canine Training Course, and S.W.A.T. Obstacle Course at the Sheriff's MCAS Miramar site. Most recently, the HDSA helped fund a new training facility at Otay Mesa. These important facilities, worth millions of dollars, serve all law enforcement agencies in San Diego and were constructed *without cost to the taxpayers*. The HDSA also purchased law enforcement training and safety equipment the Sheriff's Department could not otherwise afford, as well as providing funds for management and technology training for all local agencies.

The total membership meets at least quarterly, has a great time, gets "insider" briefings on what is really happening in criminal justice, and enjoys knowing that they are indispensable to our mission of protecting the citizens and providing for public safety.

If you would like to commit to being an active participant of this dedicated and prestigious organization, complete this application, obtain your letters of reference, and contact the Membership Committee to learn even more about the HDSA—a very special group of your fellow citizens.

Board of Directors
San Diego Honorary Deputy Sheriff's Association

If you would like to be considered for membership in the Honorary Deputy Sheriffs Association you will need to

- Fill out this form completely and sign it.
- Submit a letter of reference from an HDSA Sponsor (current member).
- Submit two (2) letters of recommendation from other individuals.
- Submit a copy of a Valid California Driver's License.
- Agree to a background check by the Department.

GENERAL INFORMATION

Name: _____
Last First Middle Nickname Spouse's First Name

Home address: _____ City: _____ Zip: _____

Phone: () _____ () _____
Home Cell Email

Employer: _____ Postition: _____

Business Address: _____ City: _____ Zip: _____

Phone: () _____ Email: _____

Soc. Sec. No.: _____ CA Drivers Lic. #: _____ (Attach Copy)

Place of Birth: _____ Date of Birth: _____ U.S. Citizen: Yes ☐ No ☐

Military Service: Branch: _____ Rank: _____ Retired: Yes ☐ No ☐ Type of Discharge: _____

Membership Rank Requested: (See membership flyer for details)

☐ Assistant Sheriff ☐ Commander ☐ Captain ☐ Lieutenant ☐ Sergeant ☐ Deputy

List any community organization, fraternal organization, service club, or other where you are an active member or past member. Include offices or postions held:

Organizations

Office/Position Held

1) _____

2) _____

3) _____

Why do you want to become a member of the HDSA?:

Which HDSA Committee(s) are you interested in supporting (see next page) and briefly describe how you intend to contribute to the HDSA efforts to support law enforcement:

Are you interested in serving in a leadership capacity for the HDSA? Yes ☐ No ☐

REFERENCES

Please list three separate references: In addition to completing this section, please submit a letter of reference from each, including one from your sponsor(s).

Sponsor's Name: _____ Phone: () _____
☐ Business ☐ Personal

Name: _____ Phone: () _____
☐ Business ☐ Personal

Name: _____ Phone: () _____
☐ Business ☐ Personal

BACKGROUND

As an adult, have you ever been arrested? Yes ☐ No ☐

If you answered yes to the above question –

a. When? _____ b. Where? _____

c. For what charge(s)? _____

d. The disposition of the arrest? _____

As an adult, have you ever been detained by law enforcement? Yes ☐ No ☐

If you answered yes to the above question –

a. When? _____ b. Where? _____

c. For what reason(s)? _____

d. The disposition of the situation? _____

As an adult, have you ever been convicted of, or pleaded guilty, or no contest to, a felony or misdemeanor, or are there any criminal charges pending? Yes ☐ No ☐

If you answered yes to the above question provide a detailed explanation. if you need more space attach a separate sheet.

As an adult, have you ever been subjected to collection actions for bad debts? Yes ☐ No ☐

If you answered yes to the above question provide a detailed explanation. if you need more space attach a separate sheet.

HONORARY DEPUTY SHERIFF'S ASSOCIATION COMMITTEES

Below is a description of the Committees of the HDSA and a brief description of their purpose. Please check the ones you would be most interested in. You will not be asked to serve on all that you check, but you may be asked to serve where you are most needed.

☐ **A-RANGE**

The A-Range Committee is responsible for the maintenance and operation of the Sheriff's Regional Training Center of San Diego County.

☐ **AWARDS**

The Awards Committee is responsible for the creation and obtaining of all awards to be issued to persons designated by the Board. Awards include written awards or commendations as well as crafted mementos or articles suitably appropriate to the achievement.

☐ **COMMUNITY OUTREACH ASSISTANCE TEAM**

Community Outreach Assistance Team (C.O.A.T) is primarily responsible for representing HDSA at community events hosted by or supported by the Sheriff's Department. Their focus is to raise awareness for HDSA within the community and our mission to support our law enforcement community.

☐ **FUNDRAISING**

The purpose of the Fundraising Committee is to find ways increase HDSA fundraising efforts, apart from annual dues collections to enhance the ability of the Association to fulfill its mission.

☐ **FUN SHOOT EVENT**

The Fun Shoot Event Committee organizes Fun Shoot Events for HDSA members and their guests for the purpose of gaining experience, knowledge and skills on the use of handguns during competition.

☐ **HAND GUN SAFETY COURSE**

The Hand Gun Safety Committee puts together events on Hand Gun Safety training for HDSA members and their guests.

☐ **INSURANCE**

The purpose of the Insurance Committee is to provide oversight and recommendations to the Board regarding building, hazard or liability insurance carried by the HDSA.

☐ **JURISPRUDENCE**

The Jurisprudence Committee's act as attorneys for the Board when outside counsel is not required. Regular attendance at the monthly Board meetings is requested.

☐ **MEMBERSHIP**

The Membership Committee shall work to recruit new members, encourage existing members to upgrade membership, and screen all applicants for membership and to guide new members to help them become .

☐ **MEMBERSHIP RETENTION & CREDENTIAL RECOVERY**

The Purpose of the Membership Retention & Credential Recovery Committee is to contact all members who have not renewed their memberships and encourage them to renew.

☐ **NOMINATING**

The Nominating Committee solicits interest and recruit candidates for the Board of Directors of the Association and submits to the Board of Directors a slate of recommended officers for the ensuing year.

☐ **PUBLIC RELATIONS**

The Public Relations Committee's duties are to make the public aware of the work of the Honorary Deputy in support of local law enforcement, and to promulgate the interests of the Association to the local community and advise the Executive Board on the needs and interests of the law enforcement community.

☐ **MARKETING / PUBLICATIONS**

This committee is primarily responsible for the production of a newsletter or other such publication as may be found reasonable or necessary and distribute such publications to the membership not less than once annually.

☐ **SHERIFF'S DEPARTMENT LIAISON & LUNCHEON SPEAKERS**

The Law Enforcement Liaison Committee's duties advises the Board on matters pertaining to requests for law enforcement and emergency services equipment funding, and other related matters.

Continue on next page➔

REQUEST FOR APPOINTMENT AND AGREEMENT

(please read carefully before signing)

I hereby request appointment by the Sheriff as an Honorary Deputy Sheriff for the specific purposes of maintaining an active membership in the Honorary Deputy Sheriff's Association (HDSA) and supporting/promoting effective law enforcement for San Diego County and for no other purpose.

I agree to maintain active membership in HDSA by promptly paying all dues and assessments upon notice, attending at least half of the general membership meetings held during the year, supporting all HDSA functions and complying with the articles, by-laws, and such policies of HDSA as the Board of Directors may prescribe.

I fully understand and agree that my appointment and membership does not confer any peace officer authority, does not entitle me to carry a concealed weapon, does not entitle me to use my identification card or badge to collect debts, establish credit or attempt to gain any personal advantage whatsoever.

I further understand and agree that if appointed, I will at all times conduct myself in a manner which will not reflect adversely upon the Sheriff, his department, the law enforcement professional, or the HDSA.

I also fully understand and agree that my appointment can be revoked by the Board of Directors or Sheriff upon good cause. The identification remains the property of the Sheriff and the badge remains the property of the HDSA. I agree that I will surrender either or both upon demand by the Sheriff or the Board of Directors.

I hereby grant permission to the Sheriff to conduct an inquiry into my background to determine my suitability for appointment. I understand that the information provided is confidential, and full disclosure is required, any missing or incomplete information, e.g. out of State charges, dismissed charges, traffic etc. could result in a negative outcome on the application.

Signature of Applicant

Date

Signature of Sponsor or Recommender

HDSA Badge #

Date

Print Name of Sponsor

I prefer to be contacted by:(choose one)

☐ email (home) ☐ email (work) ☐ USPS mail (home address) ☐ USPS mail (work address)

Send this completed application along with:

- ☐ Three (3) letters of recommendation, including one from my sponsor, and
- ☐ A copy of a valid California Driver's License are attached.

Send to the Honorary Deputy Sheriff's Association, PO Box 421260, San Diego, CA 92142. You will be sent an acknowledgement email once all the materials have been received and again when a decision has been made.

..... **OFFICE USE ONLY**

Application received by: _____ Date: _____

Letters of Reference:

#1 Received by: _____ Date: _____

#2 Received by: _____ Date: _____

#3 Received by: _____ Date: _____

Driver's License Copy Received by: _____ Date: _____

Applicant interview conducted by Membership Committee:

Interviewer's Name: _____ Date: _____

Recommendation of Membership Committee:

Approval ☐ Disapproval ☐

Chairman's Signature: _____ Date: _____

Reviewed by Board of Directors:

Accepted ☐ Rejected ☐ Other Action ☐

Explain: _____

President's Signature: _____ Date: _____

Background Investigation:

Completed by: _____ Date: _____

Sheriff's Review:

Approved ☐ Disapproved ☐

Sheriff's Signature: _____ Date: _____

Applicant notified by: _____ Date: _____

Induction Period:

1st ☐ Date: _____ 2nd ☐ Date: _____





POST OFFICE BOX 421260
SAN DIEGO, CA 92142